



APPROVED
Rector of Adam University
Svetlana Sirmbard

«29» February 2024 y.

ANNEX 3: REPORT TEMPLATE WITHIN THE SECOND OF 6 MONTHS OF THE PROJECT

Name of the university/organization: Adam University

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Template developed by IHSM

	Questions/Tasks	Comments and Recommendations
1.	Document "Strategy for the Development of the Financial Autonomy of Universities" and a developed plan to promote the policy of providing greater managerial autonomy in universities and systematically conduct development, implementation and use processes.	Organized and held working meetings to develop and discuss the draft Strategy for the Development of Financial Model of Higher Education Institutions of the Kyrgyz Republic and its integration into the Development Strategy of Adam University with the participation of staff, students, employers. (<u>List of attendance, Minutes</u>)
2.	Development of a Roadmap for FA (plan for the implementation of the Strategy) of universities of the Kyrgyz Republic	2 working meetings were held to develop and discuss the draft Roadmap for the implementation of the Strategy for the Development of the Financial Model at Adam University (<u>List of attendance, Minutes</u>);
3.	Analysis of study visit	From AU participated 6 staff in Study Visit seminars held at <u>Otto-von-Guericke University - OVGU (Magdeburg, Germany), Universita Degli Studi di Firenze UNIFI (Florence, Italy)</u>. The purpose of the seminar was to study issues of financial and operational management of European universities and to provide practical training to participants in the basics of financial autonomy of universities and process management of its departments. During the visit, meetings were organized with professors, vice-rectors, and experts of the university. In September 2023, a roundtable discussion was held on: - discussion and comparative analysis of approaches in financial activity of EU universities based on the results of Study visit; (<u>Programme, List of attendance</u>); - a new strategy of Adam University is being developed taking into account the Strategy for Development of Financial Model of Higher Education Institutions of the Kyrgyz Republic for 2024-2030; - draft financial model of Adam University is developed; - Roadmap on the realization of goals and objectives of the Strategy of development of the financial model of higher education



		institutions of the Kyrgyz Republic for 2024-20230 is being developed.
4.	Financial administrator & vice-rector. Develop selection criteria, and based on these criteria select participants for the training at EU universities. Report on the criteria for their selection process to participate in trainings at EU universities.	To select participants for the training, AU is guided by the Regulations on Academic Mobility of AU Staff and students and the goals and objectives of the project. (<u>Minutes</u> , <u>Order</u> , <u>Report</u>)
5.	Provide information about the responsible persons who will develop the Model of FA at your University on the basis of the EU Universities developed the Model of FA.	A list of responsible persons, who accepted training materials from EU Universities (<u>Annex 1</u>).
6.	Establishing a Skills Development Centre on HEI Autonomy in Kyrgyz University	Development of <u>draft Plan on training and seminars</u> for 2024 y.
7.	Report on non-consortium organization that can be interested in the project	<u>Representativity's non-consortium organization</u> actively takes part in events held by the University within the framework of the DEFA project, in particular they took part in the round table in September 2023 (2 people), at working meetings to discuss the Strategy for the Development of Financial Autonomy (2 people) and the Road Map (5 people)
8.	Schedule of dissemination events	Adam University, developed and approved in February 2023 <u>Schedule of activities/events</u>
9.	Report on implemented activities concerning visibility and dissemination of the project results	Report on <u>dissemination of the information</u> about the project results.
10	PMB meetings (KSTU)	During the reporting period from June 2023 through November 2023, workgroup members attended 2 PMB meetings, offline and online.
11	Report on the communication process between your University and other Kyrgyz Universities, EU partners, the Coordinator and other project participants.	Means of communication with other universities in Kyrgyzstan, EU partners, coordinator and other project participants: 1) group on WhatsApp for coordinators of partner universities (DEFA KG) 2) group on WhatsApp for quality for quality responsible partner universities (DEFA - QAG) 3) Email (defa@kstu.kg) Problems in communication: -
12	Additional information	If you have any other additional important information, complaints, suggestions, problems with the project implementation process (or other project related processes) that you want to discuss/report, please, inform us about it. -

Quality Assurance Manager at Adam University

Suerkulova Nurkyz